# Enterprise: How to create an Access Level across multiple Regions?

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Enterprise: How do I create an Access Level across multiple Regions?

## Procedure Steps

1. Create access levels on each region (region 1 everything, region 2 everything, and so on).
2. Replicate up to the master.
3. On master, create an Access Group with all of the access levels.
4. From master, assign the access group to all executive badges (remember this will create a lot of transactions, so if they have a large number of executives, assign the access level in batches of cardholders).
5. When each region downloads incremental cardholder transactions, they will get their assignments.

## Applies To

OnGuard (All versions)

## Additional Information