## How can I see occupancy or badge reports in an area using anti-passback?

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## **Procedure Steps**

To view the report in Alarm Monitoring, right-click on the area and select Occupancy Report.

This will display all of the cardholders that are in this specific area. You can select a specific cardholder and move this cardholder to a different area.

*Note:* This report is only available when using global anti-passback.

**Note:** The Occupancy Report does not update in real-time, it has a refresh interval.

## **Applies To**

OnGuard (All versions)

## Additional Information

None