

# How To Display "In and Out Readers" in the Reader Timezone Schedules Report

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## Procedure Steps

1. Download the updated **ReaderTimezoneSchedules.rpt** file from: <https://file.ac/oiCEr5xZjCw/>.
2. Navigate to **C:\Program Files (x86)\OnGuard\ReportTemplates**, locate **ReaderTimezoneSchedules.rpt** and rename the file.
3. Drop the updated **ReaderTimezoneSchedules.rpt** into the Report Template directory.
4. From the Report Configuration tab in System Administration, browse to the Reader Timezone Schedules report, select **Modify**, browse to **C:\Program Files(x86)\OnGuard\ReportTemplates\ReaderTimezoneSchedules.rpt**, and click **OK**.
5. When configuring the updated reader report, each reader that is configured as "In and Out Reader" now appears in the reader filter with a second entry notated as [Out]. Selecting both reader options shows the In and Out reader's timezone schedules.

The screenshot displays the 'Report Configuration' window with the 'Reader Reports' tab active. The 'Reader Timezone Schedules' report is selected in the list. Below the report list, the 'Date/Time Filter' is set to 'Today' with a start time of 12:00:00 AM and an end time of 11:59:59 PM. The 'Cardholder Filter' section is empty. On the right, the 'Reader Filter' window is open, showing a list of readers and their access panels. The following readers are highlighted with red boxes:

Reader	Access Panel
Reader1 Casi	Casi M5K
Reader1 Casi [Out]	Casi M5K
TestNGPReader1	PanelINGP
TestNGPReader1 [Out]	PanelINGP

These selections will output:

OnGuard 7.2 Enterprise

## Reader Timezone Schedules

QUERY: READERS: Reader1 Casi, Reader1 Casi [Out], TestNGPReader1, TestNGPReader1 [Out]

Report Date: 11/17/2017 4:10:59PM India Standard Time

**Casi M5K**

**Reader1 Casi**

Reader Settings

Timezone	CASI TimeZone Test
During Schedule	Pin Only
Outside Schedule	Pin Only

**Reader1 Casi [Out]**

Reader Settings

Timezone	New Test timeZone
During Schedule	Card Only
Outside Schedule	Card Only

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**PanelNGP**

**TestNGPReader1**

Reader Settings

Timezone	New Test timeZone
During Schedule	Card and Pin
Outside Schedule	Card and Pin

**TestNGPReader1 [Out]**

Reader Settings

Timezone	Mercury TimeZone Test
During Schedule	Pin Only
Outside Schedule	Pin Only

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Applies To

CASI

NGP

OnGuard 7.2-7.4

## Additional Information

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